

ADDP's LEAD! Conference
COMMUNITY PARTNER AWARD
NOMINATION GUIDELINES

The Community Partner Award is an opportunity to acknowledge hard work of a community partner who consistently embodies practices that promote community integration and inclusion of persons with developmental disabilities and/or brain injuries. One award winner will be named.

Eligibility

1. Open to candidates employed at businesses or colleges that do not exclusively provide disability services and has spearheaded an effort for his/her employer to support disability inclusion. One nomination per entity.
2. Must meet at least three (3) qualities under criteria section.
3. Must submit required nomination packet by February 21, 2017. Incomplete submissions will not be considered.

Criteria

Candidate will be evaluated on demonstrating qualities in at least three (3) of the following areas:

1. Inclusion in employment: Hires and retains people with developmental disabilities (DD) and/or brain injuries at company.
2. Inclusion in education: Provides inclusive opportunities to teach people with DD and/or brain injuries in higher education.
3. Innovative: Introduces new creative, original ideas and approaches to solutions to influence positive change to provide educational and/or vocational opportunities for people with DD and/or brain injuries.
4. Best or promising practice: Creates best or promising practices positively impacting persons with DD and/or brain injuries in the workplace or higher education.
5. Inspirational: Motivates own and other companies or schools to integrate and include persons with DD and/or brain injuries.

Suggested Information

When completing nomination form include specific examples (if applicable) *showing how* candidate qualifies for award.

Nomination Process

1. Complete the "Community Partner Award" nomination form: <https://goo.gl/forms/bwccxnzI4mWlxqkF3>
2. A **person different than the nominator** must submit one supporting document demonstrating nominee's qualifications for award choosing one of the following methods:
 - a. Write a support letter (350 words or less), **submitted with form in the link above**
 - b. Film a two-minute video (by smart phone is okay). *To submit a video, email it with "Community partner award" in email subject heading to Sarah at SarahFlynn@addp.org.*
3. Submit completed form by February 21, 2017

Selection Process

1. The ADDP Conference Committee will select one winner.
2. Nominators will learn results via email in March 2017 and will be responsible to notify candidate of results.
3. Nominator will need to submit an electronic photo of winner for the event program book.
4. The honoree will be invited to attend the conference free of charge to receive award.

If you have questions, contact Sarah Flynn at SarahFlynn@addp.org