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ADDP *LEAD!* CONFERENCE & EXPO

APRIL 12, 2018

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CALL FOR PRESENTATIONS!

The *LEAD!* Conference on April 12, 2018 at the DCU Center in Worcester will provide space for professionals and advocates in the intellectual and developmental disabilities (I/DD) community to hear the latest ideas, trends, practices, and policies impacting services; engage in discussions to generate new solutions; and network.

ADDP invites you to participate in its annual *LEAD!* Conference & Expo by submitting a workshop presentation proposal. ADDP is seeking 12 conference workshops and welcomes you to submit a workshop proposal.

Presentation Requirements

1. Relevant to I/DD or brain injury field
2. Fits within 75-minute timeframe
3. Meet submission requirements
4. Does not promote or advertise product or service

Speaker Benefits

1. Industry visibility
2. Networking
3. Complimentary conference registration (limit 2 speakers per session)

Topics Solicited

Seeking presentations to enhance skills and knowledge of professionals in the I/DD field. Potential topics:

- Health and medical issues
- Behavioral supports and behavior health
- Aging with I/DD and brain injury
- Autism
- Brain injury
- Workforce issues
- Workplace safety
- Human and disability rights
- Employment, residential, or day service models
- Quality improvement
- Managed care
- Technology
- Legal or finance issues
- Self-care for caregivers
- Health promotion

Submission Instructions

Fully completed presentation form must be submitted by February 5, 2018 by emailing it to

officemanager@addp.org

Review Process

Proposals are evaluated by the ADDP Conference Committee based on content value as well as expertise of presenter(s). Presenters will be notified of their proposal status by February 23, 2018.

Questions

Contact ADDP at officemanager@addp.org or 508-405-8000.

ADDP *LEAD!* CONFERENCE & EXPO

PRESENTATION FORM

PRESENTER CONTACT INFORMATION

First and last name (lead presenter)	
Title	
Degree/Certification	
Primary phone number	
Email	
Agency/Organization	
Organization address (Street, city, state, zip)	

Additional presenter *[It is not necessary to have an additional presenter. In addition to lead presenter, please note that only one (1) additional presenter will receive conference admission free of charge.]*

First and last name	
Agency/Organization and address	
Title	
Primary phone number	
Email	

PRESENTATION DETAILS

Presentation title (10 words or less)	
Presentation description (50 - 75 words or less; Write as you would like it listed in conference program book)	
Presentation objectives An example of how to list your objective: *"After this workshop, participants will be able to...."*)	**List two objectives**: Objective 1: Objective 2:

Presentation style	☐ Lecture (no discussion)　　☐ Interactive (some discussion or small group work) ☐ Experiential (activities, role play, exercise, etc.) ☐ Panel (2 speakers/Q&A)
Primary target audience (Check ONE)	☐ Direct support professionals　☐ Management/Leadership ☐ Clinical/Nursing　　　　　　☐ Administration (i.e. HR, fiscal, quality)
Secondary target audience (Check ONE if applicable)	☐ Direct support professionals　☐ Management/Leadership ☐ Clinical/Nursing　　　　　　☐ Administration (i.e. HR, fiscal, quality)
Content level (Check ONE)	☐ Foundational　　　　☐ Intermediate　　　　☐ Advanced
Presentation format (Check all that apply)	☐ Handout　　　　☐ PowerPoint (projected on screen) ☐ Other (specify): _____
Audio and visual (AV)	**Please note that ADDP can offer speakers (free of charge) a projection screen, flip chart with marker, microphone, and internet access. Other AV needs are at the expense of the presenter. If you have materials to distribute, presenter is responsible to bring own handouts (enough for 75 attendees).** A.　Please select those that are applicable to your presentation: ☐ Flip chart/marker (ADDP will provide) ☐ Microphone (ADDP will provide) ☐ Internet/Wi-Fi (ADDP will provide) ☐ Projection screen (ADDP will provide) ☐ I will bring my own LCD projector and any related extension cords, remote controls, etc. (ADDP will provide projection screen) ☐ I will rent a LCD projector at my own expense; Please send me information regarding equipment availability and fees. I will arrange rental at least 6 weeks before the event (ADDP will provide projection screen) ☐ I will bring my own laptop and any related extension cords, adapters, remote controls, etc. (ADDP will provide projection screen) ☐ I will rent a laptop at my own expense; Please send me information regarding equipment availability and fees. I will arrange rental at least 6 weeks before the event (ADDP will provide projection screen) ☐ None (I will not use any AV equipment)

Reminder that deadline to submit conference presentation proposal is February 5, 2018.

Email fully completed presentation form to officemanager@addp.org