June 22, 2021

Dear Prospective ADDP Member,

Thank you for your interest in joining ADDP!

This past year has been extraordinary; not just in terms of the challenges that all citizens faced due to the pandemic but also because of the exceptional resilience and support that our provider members (including leadership, staff, individuals, and families) demonstrated every day as they worked together to endure quarantine, program closures, illness, and now, working to reopen programs amid a workforce crisis.

During this year, ADDP’s role as a trade association took on even greater meaning in response to COVID. Our education and communication initiatives held equal importance to our advocacy efforts on behalf of our members. Each day presented us with a new challenge and a new opportunity to not only disseminate information but to also connect members with one another to share ideas, discuss issues and form new alliances during this crisis.

Outlined below please find some of ADDP’s key highlights of this past fiscal year.

- **FY 2021 Budget** – We began the fiscal year on an extremely positive note with Governor Baker, in an unprecedented move, signing the FY 2021 State Budget without vetoing any spending measures. The FY 2021 Budget provided for a total increase of $17,850,000 in new funding to support line items for services provided to individuals with Intellectual / Developmental Disabilities including Autism, and people with brain injuries.

- **Rate / Regulation / Pandemic-Related Advocacy** – Over the course of the fiscal year, ADDP worked with EOHHS and the legislature to advocate and provide testimony relative to multiple service rates and regulations, including the implementation of ALTR rate increases totaling $125 million and providing pandemic-related rate relief—including 5.25% for residential programs that provide day supports and various enhanced rates (from 40% – 25%) for day programs ensuring financial stability for these providers. We advocated for and were successful in delaying CBDS and Employment rates initially effective 7/1/21 to 1/1/22 to ensure 2020 BLS salary methodology would be incorporated into these rates. In addition, we worked closely with the EOHHS to develop pandemic-related industry guidance for surveillance testing, vaccines and HST transportation.

- **Member Portal Launched!** – ADDP successfully launched their Member Only portal last September. Since then, we have grown it to include recordings/minutes from past committee and membership meetings; training decks for member-only trainings; guidance and resources from the administration on rates and enhancements; and more.
Membership Trainings / Forums – Over the course of the fiscal year, ADDP provided several trainings on various topics such as: the Payroll Protection Program (PPP); Paid Family Medical Leave Act; Workers Compensation; and the Families First Coronavirus Response Act (FFCRA).

Weekly Membership, Residential and Day Services Meetings – In order to keep all our members abreast of the latest updates in terms of rates, regulations, and guidance in response to COVID and beyond, ADDP initiated weekly membership meetings, and increased the frequency of the Residential and Day Services Committees meetings from monthly to weekly. These meetings not only brought members together but often featured special guests from EOHHS (including Commissioner Ryder and her team) and MassHealth who provided important updates and gave members the chance to directly ask questions and state concerns.

COVID-19 Membership Support – ADDP continued the work started in March of 2020 in response to COVID-19 throughout all of 2020 and into 2021 by securing program reimbursement, financial relief and obtaining guidance for our members. As the focus turned to vaccinations, various ADDP provider members banded together with two of our business members – Pelmeds and Apothecare – to help coordinate vaccine clinics and get the word out to all our members regarding availability.

Workforce Crisis – Our work in response to COVID-19 is still not complete as the focus now becomes reopening programs and a Workforce Crisis, the likes of which we have never seen. As members work to reopen their programs, ADDP will continue to work closely with EOHHS and DDS on behalf of its members to address this crisis. To that end, ADDP established a Workforce Committee to develop strategic goals for ADDP, which are consistent with its workforce advocacy with the Collaborative.

Joining ADDP in FY22

The first step to joining ADDP is to fill out the enclosed Source of Funding Document. Once you return that document, we will calculate your yearly dues and determine the amount due at this time (we will pro-rate the amount based on when you seek to join.) A copy of our dues policy is enclosed with this letter.

If you have any questions about the membership process or any other concerns, please feel free to contact me Patty Ames, at pattyames@addp.org or 508.689.7381.

Thank you for your interest in joining ADDP.

Stay well.

Sincerely yours,

Patty Ames
Member Services Director
ADDP FY22 Dues Policy

Effective July 1, 2021

Membership dues for the Association of Developmental Disabilities Providers (ADDP) serve as the primary source of income for the organization. Dues are used to fund all operational costs, including staffing, overhead, and administrative expenses associated with meetings and events.

There is a minimum (floor) dues amount of $1,500 and a maximum (cap) of $22,000. ADDP dues are based upon a formula set as a percentage of your total revenue for I/DD, Mass Health and other EOHHS-provided services supporting people with I/DD and brain injuries. The revenue figures are submitted by each provider using a Sources of Funding document submitted to the provider by ADDP.

ADDP also includes ANCOR dues in their billing at a formula of 0.0075% of the total revenue noted above. This rate discounts (by 70% to 90%) what ANCOR membership would cost for each individual member alone. However, by having all ADDP members become automatic dual members of ADDP and ANCOR, we have been able to receive a deep discount of individual ANCOR dues. As an ANCOR member you will receive weekly updates, opportunities for influencing federal policy and opportunities for high-level trainings and policy meetings. Members have the option to opt-out of the ANCOR portion of dues.
FY21 SOURCES OF FUNDING

In an effort to calculate ADDP dues, we need to obtain FY21 funding information from each provider member in the areas noted below.

Please provide your FY21 sources of funding for services provided to people with intellectual / developmental disabilities and/or brain injuries.

<table>
<thead>
<tr>
<th>DDS Funding, Including:</th>
<th>Residential (DDS &amp; Brain Injury), Community-Based Day Supports, Employment, Transportation, Day Hab Wraps, Family Support, Family Resource Centers, Autism Resource Centers/Family Stabilization Services, Respite, Clinical Team Services / Clinical Supports, Shared Living, Individual Supports (In Home Basic Living Supports), and all other DDS Contract Codes.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total DDS: $</td>
</tr>
<tr>
<td>Mass Health Funding, Including:</td>
<td>Day Habilitation, AFC, LTSS CP services, Outpatient Counseling or any other I/DD supports attributable to Mass Health Funding.</td>
</tr>
<tr>
<td></td>
<td>Total Mass Health: $</td>
</tr>
<tr>
<td>MRC Funding, Including:</td>
<td>Brain Injury Services, CIES, Vocational Rehabilitation, SHIPP, Transportation, Employment Supports, or any other source attributable to MRC.</td>
</tr>
<tr>
<td></td>
<td>Total MRC: $</td>
</tr>
</tbody>
</table>

Total of all above: $______________________________

Name:

Title:

Agency:

Date:

**Please return the completed form to Patty Ames via email (pattyames@addp.org)**